

Dear Omak Stampede Vendors,

The Omak Stampede and World Famous Suicide Race will be held **August 10-13, 2023** Please join us as we plan for an exciting **89<sup>th</sup> Annual Event!!!** We expect to have a good mix of returning and new vendors this year. We continue to look for new and unique options. Returning vendors will continue to be given first preference in both acceptance and space location. New vendors will be considered on a case-by-case basis considering merchandise and space availability. We will attempt to limit duplication and all vendors are requested to provide a complete merchandise list as part of your applications. **Application deadline is May 1<sup>st</sup> in order to mail all vendor information packets out by June 14<sup>th</sup>.** All vendors are encouraged to submit early. Every vendor is required to submit a complete application, rental space payment (check, cash or credit card), and a clean-up/security deposit (separate check from rental space payment so it may be returned to you upon successful check-out) on or before May 1<sup>st</sup>.

All vendors are required to submit a certificate of liability insurance with a minimum of \$2 million of coverage showing Omak Stampede, Inc. and the City of Omak as additional insured. Each food vendor will be required to apply for and receive clearance from the Okanogan County Public Health Department before they are cleared to occupy their assigned space. Please contact Patrick Dunn, Environmental Health Specialist at **509-422-7147**, or send an email to [pdunn@co.okanogan.wa.us](mailto:pdunn@co.okanogan.wa.us). **The Okanogan Health Board voted, that all food vendors in Okanogan County have to be approved no less than two weeks prior to any event. So if vendors do not apply for permits to him two weeks prior to Stampede, and they show up expecting him to issue onsite, it won't happen. Lastly, all vendors are reminded that all liquid refreshments sold will be Pepsi products as the Omak Stampede Inc. has an exclusive contract with Weinstein Beverage-Pepsi Cola. Enclosed you will find a letter from Weinstein Beverage-Pepsi Cola pertaining to your needs.**

RV parking will be allowed only as part of your vending stand and must fit within the space size that is assigned. Not all spaces assigned will have 30 feet and thus all vendors need to denote on your applications the use of RVs. If an RV is not denoted on your application, no accommodations will be made. RV's not part of your vendor stands will be required to be parked in the designated RV parking or in the designated un-serviced camping areas (no water or power facilities).

All vendors, including non-profits, will be charged a per frontage foot (in 5ft increments) and a separate clean-up/security deposit of per assigned space. **NO EXCEPTIONS!**

**The square footage rate will be as follows: \$32 per frontage foot and \$250 clean-up/security deposit. Please submit 2 separate checks for the fees.**

The clean-up/security deposits will be collected prior to the event and will be returned on Sunday prior to each vendor's departure once each individual space is inspected. **If a vendor does not check out or refuses to clean their assigned space, the clean- up/security deposit will be forfeited.**

**Cancelation within three weeks prior to the event, and/or a "no-show" will result in a forfeiture of your space fee.**

Vendor packets containing instructions, space maps, vendor code of conduct (read, sign and return), parking passes (two per vendor space), and site maps will be provided before occupying any vendor space. Please locate your assigned spot on the map and proceed to that area. Please check in prior to setting up anything, as there could be last minute changes. We wish you all great success! We look forward to processing your applications and will get notifications out as soon as possible.

Regards,



Bob Crossland Director

## OMAK STAMPEDE VENDORS CODE OF CONDUCT:

The following Code of Conduct shall apply to all concessions vendors and will be enforced by the Stampede Concessions Director. This Code of Conduct shall be sent to all vendors as part of the Spring Letter to Vendors. A vendor signed copy of this Code of Conduct shall be provided to the Concessions Director with the application, prior to occupying the rented space.

1. All Vendors are reminded that the Omak Stampede wishes to provide our patrons with a safe clean environment for family entertainment. All vendors should sell products with this in mind.
2. It is the responsibility of the individual vendor to provide weather covering and security for the concession stand.
3. Only vehicles used in direct support of product sales will be allowed in concessions area after vendor setup is complete. All other vehicles must be parked in vendor parking. Vendor parking passes will be provided prior to setup as needed.
4. Omak Stampede will provide limited water and/or electrical services on a first come first served basis.
5. Each vendor will be required to pay a rental fee which shall be paid in advance based on a lineal feet rate which will be reviewed and approved by the Stampede Board annually. This rate may change from year to year. **Additionally, a damage deposit** shall apply to all vendors prior to rental space occupancy. **If a vendor is a "no-show", does not check out or refuses to clean their assigned space, the clean-up/security deposit will be forfeited. If a vendor cancels within 10 days of the event the deposit will be forfeited.** The Concessions Director will check in and check out all food vendors.
6. Each vendor will maintain a clean, safe environment for their customers. All waste, refuse, cardboard boxes (flattened), etc. shall be placed in dumpsters provided. Each vendor will be responsible for their assigned space + 10 feet on any side.
7. Knives, swords, guns, lasers, any weapon, or drug paraphernalia sales are **PROHIBITED!!!!**
8. Electrical users will connect to the site electrical distribution using standard commercial or home connections with all loads off. Once connected, the electrical loads should be energized one at a time to minimize the effect on those vendors already on location. No connection shall be made without the Concessions Director's approval.
9. Violation of any of these rules may result in immediate expulsion without rental refund. Those asked to leave will not be invited back the following year.
10. The Concession Director will have absolute authority in all matters related to vendor activities.
11. **This form must be returned signed with application.**
12. Cancellation within three weeks prior to the event, and/or a "no-show" will result in a forfeiture of your space fee.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OMAK STAMPEDE, INC.**  
**421 Stampede Dr E**  
**Omak WA 98841**

**APPLICATION FOR CONCESSION**

Company Name: \_\_\_\_\_

Owner/Operator Name: \_\_\_\_\_

Address (Winter & Summer): \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Size of space needed (front and depth footage - trailer tongues included): \_\_\_\_\_

Space location preferred (Food/Merchant Court, Section): \_\_\_\_\_

Merchandise Description (please enclose a picture or brochure of booth and/or merchandise) DO NOT EXPECT US TO HAVE ITEM DESCRIPTIONS ON FILE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Electrical and water needs (please list items in your booth needing electricity i.e.: air conditioner, how many and type of lighting, fry pans, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Clean-Up Deposit (**due May 1**) \$ \_\_\_\_\_ Space Fee (**due May 1**) \$ \_\_\_\_\_

NOTE: Space Fee will not be deposited until Friday Stampede. Deposits will not be deposited unless you don't clean your space upon departure.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Paid Deposit \$ \_\_\_\_\_ Date \_\_\_\_\_  Paid Fee \$ \_\_\_\_\_ Date \_\_\_\_\_